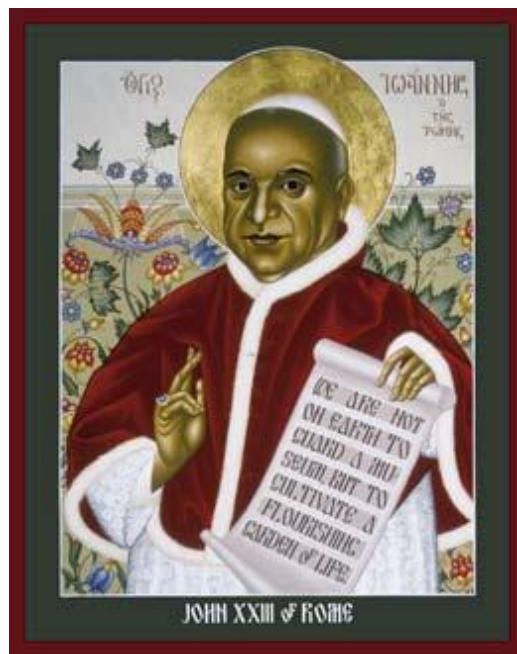


St. John XXIII Theological Institute
of
The American Catholic Church in the United States

www.accus.us

"Divine Spirit, renew your wonders in this our age as in a new Pentecost, and grant that your Church, praying perseveringly and insistently with one heart and mind together with Mary, the Mother of Jesus, and guided by blessed Peter, may increase the reign of the Divine Savior, the reign of truth and justice, the reign of love and peace. Amen."



This prayer of Pope St. John XXIII used in convoking the Second Vatican Council gives a prophetic vision of the new Pentecost in the Church, expressing it in capsule form. It serves as a vision for what the Church could be in its mission to help bring forward God's Reign.

Table of Contents

Welcome	3
Mission	4
Goals	4
History	4
Statement of Faith	5
Authority	6
Non-Discrimination Policy	7
Code of Excellence	8
Honor Code	8
Academic Honesty	9
Student Rights to Privacy	9
Admissions	9
Spirituality	10
Ministry	11
Calendars for the Academic Years	11
Location of the Campus	12
Distance Learning	13
Assignments/Coursework	14
Composition Requirements	14
Grading System	14
Final Exams	15
Grade Reports	16
Tuition	16
Textbooks	17
Course Exemptions	17
Academic Standards	17
Academic Advising	18
Withdrawal Policy	18
The Master of Divinity Program	19
The Licentiate of Sacred Theology	22
The Doctorate in Sacred Theology & Canon Law	24
Course Descriptions	26
Faculty	40
Board of Trustees	42
Student Application	45
Credit Assessment Form	49
Grade Reporting Form	51



Welcome to the Institute from the President and the Dean

God has called us to serve and to spread the message of the Lord's love and mercy. And what a privilege this is! However, to do so capably we must be prepared. Whether we are preparing for Holy Orders, or Religious Profession, or we are a seasoned clergy member of The American Catholic Church in the United States (ACCUS), initial formation or on-going formation, as well as education remain essential components for effectively ministering those whom we serve.

It is the intent of this institute to prepare ACCUS clergy and religious for life-long ministry that is both transformative and life-giving, not only to those we serve, but to all the clergy as well. As deacons, priests, or religious of The American Catholic Church in the United States, we are to be leaders in Christian ministry by opening our arms and hearts to the outcast, the lonely, and to provide solace to those feeling abandoned by prior church experiences. For those we minister to, they will want to feel assured that we are properly trained, and that we have an effective prayer life. These two elements are necessary ingredients for all forms of ministry and religious life, and they are the principle focus areas of this Theological Institute.

As members of the ACCUS community, let us always hold each other in prayer, knowing all of us have traveled to this point from diverse backgrounds and experiences, and yet our desires are one in the same, to be Eucharist to all we meet.

“Full authority has been given to me both in heaven and on earth; go, therefore, and make disciples of all the nations...Teach them to carry out everything I have commanded you. And know that I am with you always, until the end of the world.”

Matthew 28:18b-20

The Most Reverend Lawrence J. Harms, D.D.

President, St. John XXIII Theological Institute of the ACCUS

Presiding Archbishop of The American Catholic Church in the United States (ACCUS)

Reverend Monsignor Art Spring, VF

Dean, St. John XXIII Theological Institute of the ACCUS

Very Reverend Christopher Bisett, OFM

Registrar, St. John XXIII Theological Institute of the ACCUS

MISSION

Through a comprehensive program of preparation for ministry in the Church, those who are called to serve Christ and the People of God, especially within Holy Orders or Religious Life, will be introduced to a reflective and thorough examination of the Scriptures, Sacraments, Systematic and Spiritual Theology, Church history, and other meaningful topics to enable the student to fulfill their chosen role in the Lord's service.

GOALS

The goal of the program is to form "ministers with heart," possessing personal and spiritual maturity, and the intellectual ability to proclaim the Gospel with integrity and effectiveness. St. John XXIII Theological Institute is not designed to be a preparation program for secular academia. However, it is designed for, and capable of, providing in-depth preparation for all forms of ministry, especially for each deacon, priest or religious, so that they will be fully capable of articulating the beliefs and practices of The American Catholic Church in the United States.



HISTORY

St. John XXIII Theological Institute had very humble origins in May 1993. Shortly after the establishment of The American Catholic Church in the United States as a separate jurisdiction, the Theological Institute began to take shape. The original configuration of the school was very unstructured and simple. The faculty/administration was limited to the Presiding Archbishop, the Secretary to the Archbishop, and the Camerlengo. There was no set schedule for classes, refined curriculum, or organization that resembled a formal seminary structure. The goal of St. John XXIII Theological Institute from its earliest days was to simply prepare candidates for ordination to the Diaconate or Priesthood. The seminarian would receive a Licentiate in Theology (Th.L.). The Archbishop retained the right to confer upon the clergy a Doctorate in Sacred Theology (S.T.D.) or the Doctor of Divinity (D.D.) *honoris causa*.

From the beginning of 2009 a new effort has changed the direction of the school leading to a restructuring of the Theological Institute into a respected, and more organized academic program to provide religious and theological education and formation to those who apply for studies.

The new program is lead by a Dean and Registrar who have both earned advanced theological degrees beyond their earned Master of Divinity degrees. St. John XXIII Theological Institute is formally structured with a fully informative catalogue of classes and syllabi, a calendar of school activities for the following two years, a full faculty of learned theologians, and a board of directors. The school has expanded enrollment to permit students to attend who are not members of the ACCUS. The school operates primarily on a distance learning format. However, some courses involve travel for direct faculty/student observation (e.g., Mass practicum). In other cases, if the faculty member and student are geographically close, then attempts are made to meet directly as often as possible. The school now offers a Master of Divinity (M.Div.) program, a Licentiate in Sacred Theology (S.T.L.), and the Doctorate in Sacred Theology (S.T.D.), and Doctorate in Canon Law (J.C.D.)—although these terminal degrees are awarded to the candidate by the President/Archbishop alone, they are not *honoris causa*, but truly earned doctorates.

In the spring of 2011 the Main Office and the Office of the President of St. John XXIII Theological Institute were moved to Cottonwood, AZ. Although the Theological Institute remains incorporated in Maryland, the school has received “exempt” certification in the State of Arizona.

STATEMENT OF FAITH

The Administration, Faculty and Students of St. John XXIII Theological Institute accept and profess both the Apostles and the Nicene Creeds:

We believe in one God,
the Father, the Almighty,
maker of heaven and earth,
of all that is, seen and unseen.

We believe one Lord, Jesus Christ,
the only Son of God,
eternally begotten of the Father,
God from God, Light from Light,
true God from true God,
begotten, not made,
one in Being with the Father.
Through Him all things were made.

For us men and for our salvation,
He came down from heaven: by the
power of the Holy Spirit He was
born of the Virgin Mary,
and became Man.

For our sake He was crucified
under Pontius Pilate;
He suffered, died, and was buried.

On the third day He rose again
in fulfillment of the Scriptures;

He ascended into heaven,
and is seated at the right hand of the
Father. He will come again in glory
to judge the living and the dead,
and His kingdom will have no end.

We believe in the Holy Spirit,
the Lord, the Giver of life,
Who proceeds from the Father and
the Son. With the Father and the Son
He is worshiped and glorified.
He has spoken through the prophets.

We believe in one, holy, catholic,
and apostolic Church.

We acknowledge one Baptism
for the forgiveness of sins.
We look for the resurrection of the dead,
and the life of the world to come.

Amen.



AUTHORITY

St. John XXIII Theological Institute, is an educational program of the American Catholic Church in the United States, and it is recognized by the Government of the United States of America, as a 501(c)(3) Religious Organization with all rights and privileges as provided by law.

As a theological school, we are not required, by the United States Department of Education to have regional accreditation. As such, our educational programs are not intended to

qualify our students for either governmental or secular certification. However, legally, our degrees are classified as "theologically accredited." We are currently authorized in the State of Arizona as "exempt" (A.R.S. 32-3022(E)), which fully qualifies all of the degrees from St. John XXIII Theological Institute to be recorded professionally both on your resume and in personal employment records.

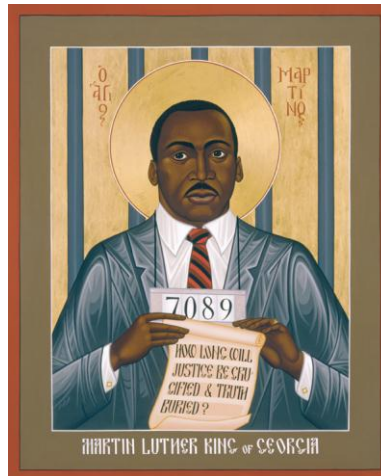
Currently, we are applying for accreditation from various accreditation institutes that specialize in religious or theological education, with a particular focus upon distance learning. The Institute has elected not to seek secular accreditation (e.g., regional) since they are not capable of properly certifying theological schools.

St. John XXIII Theological Institute cannot guarantee that a student's credits earned at this institution will be accepted by any other institution of higher learning. The student is advised to contact other colleges and universities directly to establish transferability of credits. Acceptance of credits is entirely at the discretion of the accepting institution, no matter what the status of the other institution may be.

The ultimate authority conferring and legitimating the degrees from St. John XXIII Theological Institute is the Church itself, and in particular, the Presiding Archbishop and Metropolitan of The American Catholic Church in the United States. Under the seal of the School, the Church, and the signature of the Archbishop, any degrees conferred through the Institute are valid, credible, and accepted with all the rights, honors and privileges afforded that particular religious degree.

NON-DISCRIMINATION POLICY

St. John XXIII Theological Institute does not discriminate on the basis of gender, race, orientation, color, mental or physical impairment, religion, national or ethnic origin in its educational programs, student activities, admission policies, or any other seminary program. This policy complies with the requirements of the Internal Revenue Service Procedure 321-1, Title VI of the 1964 Civil Rights Act and Title IX of the 1972 Educational Amendments as amended and enforced by the Department of Education.



CODE OF EXCELLENCE

St. John XXIII Theological Institute abides by the following code of excellence:

1. Provide an excellent education
2. Require excellence from faculty
3. Expect excellence from students
4. Clearly state all course requirements
5. Work to keep the tuition and costs affordable
6. Provide an environment of academic freedom
7. Maintain non-discriminatory admission standards
8. Require teaching and grading to be conducted only by professionals
9. Allow equal access of all resources to every student
10. Use and promote technology to enhance the educational experience

HONOR CODE

All members of St. John XXIII Theological Institute commit themselves to:

1. Never act dishonestly or cheat.
2. To act with charity towards all, at all times.
3. Never engage in behavior that is scandalize or injurious to others.
4. Always act in accord with the “Zero Tolerance Policy” (can. 727 § 1-7) of The American Catholic Church in the United States.

ACADEMIC HONESTY

Since most of our students will be pursuing their studies in a distance learning format, and there is no supervision by faculty on-site, it is important that we address one more point. In addition to the Honor Code mentioned above, all members of St. John XXIII Theological Institute are committed to pursuing the highest standards of academic honesty possible. No one is to engage in, or tolerate others engaging in plagiarism or any other form of violation of intellectual property. Such a breach will lead to immediate dismissal from the Institute.

STUDENTS RIGHTS TO PRIVACY

Statute 20, United States Code, section 1232(g) and regulation adopted pursuant thereto, hereafter referred to as the Code, requires that each student be notified of the basic rights accorded them by the Code. The following is provided as basic general information to establish a category of student information termed "directory information." When available in school records, any information falling in the category of "directory information" will be available to all persons on request; i.e., IRS, FBI, or other government agencies: Student name, address, telephone listing, race, sex, date and place of birth, Social Security number, major field of study, church membership/denominational affiliation, dates of attendance/enrollment, degrees and awards received, most recently or previous educational agency/institution attended.

All other information, such as health and medical records, disciplinary records, records of personal counseling, required student and family financial income records, transcripts or student permanent academic records, student placement records and other personally identifiable information shall be open for inspection only to the student and such members of the professional staff of the school as have responsibility for working with the student. Such information will not be released to second parties without the written consent of the student.

Except as required for use by the Dean and Registrar in the discharge of their responsibilities as prescribed by school regulations, regulations of the Accrediting agency, and board policies, the designated custodian of such records may release information from these records to others only upon authorization in writing from the student or upon a subpoena by a court of competent jurisdiction.

ADMISSIONS

All those who seek admission to St. John XXIII Theological Institute for the purposes of pursuing a religious or theological education in pursuit of one of the degrees offered by this school, must complete the Application, pay the \$10.00 non-refundable processing fee, as well as submit the Credit Assessment Form.

Ordinarily, all admissions to the Theological Institute will be based on the acceptance of the candidate into preparation for Holy Orders or Religious Life within The American Catholic Church in the United States.

Furthermore, students preparing for ordained ministry, during the course of their training will be expected to meet with the Archbishop, or his or her Ordinary at their offices, so as to develop the unique relationship between Bishop and the Deacon or Presbyter.

All students will provide a statement of experiential, academic, and self learning preparation for evaluation and potential course exemption (cf., Credit Assessment Form). The evaluation will be completed by the Dean and the Registrar of the Institute, the Archbishop, Bishop or the Vicar of the appropriate jurisdiction.

For those students who seek admission for their own theological or spiritual pursuits, without a current interest in pursuing Holy Orders or Religious Life, they must work with a faculty member designated by the school to provide academic and spiritual guidance during their course of studies.



SPIRITUALITY

In being faithful to the mandate of the President and Archbishop, that all men and women preparing for ordination “be ministers with heart,” there is more to the formation program than merely course work.

A vital element of initial formation, but also of continuing formation of the clergy and religious, remains spiritual direction. Each student must find a spiritual director to meet with on a regular basis (minimum of once a month) to discuss their spiritual life, and to listen to the voice of the Spirit speaking in the encounter between the director and directee. The ministry of spiritual direction is so important (cf., the writings of St. Ignatius of Loyola), that each seminarian must present their choice of director to the Dean or the Registrar for approval before the relationship proceeds. Once spiritual direction has commenced, it is strictly confidential. The content of the exchange between the Director and Directee is absolutely private, a matter of internal forum, and therefore no report of any kind will be sought or accepted by the Dean, the Registrar or any of the Faculty of the Theological Institute.

Daily prayer and frequent reception of the sacraments are also critical to the formation of the seminarian for ordination or religious profession. The student is encouraged to attend Mass frequently, and to develop a form of daily structured prayer (e.g., Liturgy of the Hours, *Lectio Divina*, and Centering Prayer). Prayer is the favored conversation with the loving and abiding presence of God. We cannot lead others in prayer, if we are not first practitioners of prayer!

MINISTRY

Another important element in initial formation is supervised ministry. Theory is important, but practice is the proving ground for all that is learned. “Ministers with heart” must seek to serve the needs of all whom they meet, and to find new and effective ways of assisting the poor, the needy, the neglected and alienated, the sick and dying. There will be a series of ministerial experiences that will be supervised by the faculty of the Theological Institute. These experiences will have credit value attached, as well as the opportunity to dialogue with the supervising faculty.

The gospels clearly reveal that when Jesus was forming his disciples in proclaiming his message, he sent them out two-by-two to learn through experience how to minister as Jesus did. The Spirit guided them, and they returned to Jesus to share their experiences with him. The faculty supervisor, following the example of the Lord, will assist the seminarian in learning from their theological reflection upon their experiences how to be better and more effective ministers of the Gospel.

CALENDARS FOR THE ACADEMIC YEARS:

(Individual class meeting schedules are arranged between the Instructors and the Students at the beginning of each academic session.)

2011-2012

Mini-Mester Exams	July 5, 2011 to August 3, 2011 August 1—3, 2011
Fall Semester Exams	August 27, 2011 to January 13, 2012 January 11—13, 2012
Spring Semester Exams	January 30, 2012 to June 18, 2012 June 16—18, 2012
Commencement	June 29, 2012

2012-2013

Mini-Mester Exams	July 5, 2012 to August 9, 2012 August 7—9, 2012
Fall Semester Exams	September 1, 2012 to January 14, 2013 January 12—14, 2013
Spring Semester Exams	January 28, 2013 to June 17, 2013 June 15—17, 2013
Commencement	June 29, 2013

2013-2014

Mini-Mester Exams	July 9, 2013 to August 10, 2013 August 8—10, 2013
Fall Semester Exams	September 3, 2013 to January 19, 2014 January 17—19, 2014
Spring Semester Exams	February 2, 2014 to June 20, 2014 June 18—20, 2014
Commencement	June 28, 2014

LOCATION OF THE CAMPUS

Unlike most seminaries in the United States, Canada and Europe, St. John XXIII Theological Institute is mostly a “campus without walls” or “cyber-campus.” For the most part, our campus exists on the Internet. Many of our faculty members live and work in diverse parts of the United States. To minimize costs, and yet provide the best theological and religious education possible to our students, we have elected to avoid the “bricks and mortar” campus model.

The physical offices of St. John XXIII Theological Institute can be located in three locations:

**The Main Office, and the Office of the President at 2290 West Roper Lane,
Cottonwood, Arizona, 86326-7342**

The Office of the Dean at 214 Sea Pines Road, Bellingham, Washington 98229

The Office of the Registrar 6613 Haydown Court, Frederick, MD 21703

All academic records, applications, and archives are located at the Office of the Registrar, and so all business and academic communications should be sent to that location.

DISTANCE LEARNING

The format for education at St. John XXIII Theological Institute is predominantly distance learning.

Distance learning recreates the traditional classroom through the contemporary portal of technology. Each student is required to have access to a computer, the internet, and to have a web cam for live class audio/visual sessions with their instructors. Whenever possible direct meetings with students and their instructors are encouraged, and in some courses (e.g., Mass Practicum) it is necessary. However, it is supported by traditional learning tools such as textbooks, video lessons, workbooks, and other printed material.

St. John XXIII Theological Institute actively uses **WiZiQ** (<http://www.wiziq.com>) as a platform for providing distance learning opportunities for students that cannot schedule face to face meetings with their instructors. There is no cost to the faculty or student in using the **WiZiQ** system.

Although individual course content and requirements are set by the instructor and/or Dean and Registrar of the Theological Institute within Institute guidelines, each course contains a syllabus outlining course expectations, and the following as needed:

- ❖ A course-specific study guide;
- ❖ Reading assignments (i.e., textbooks and articles);
- ❖ CD or DVD containing a semester of lectures; and
- ❖ Regular communications with the instructor (i.e., e-mail, web-cam, or telephone).

The purpose of the distance learning format is to bring the student as close to a classroom experience as possible. The study guide explains how the course is administered. Each chapter contains a lesson outline, summary, and study questions for the corresponding lecture.

Enrollment is available three times a year, and the distance learning approach allows the student to have the freedom to start a course more frequently than a “bricks and mortar” seminary. The 20 week semesters or 5 week mini-mester periods allow the student to pace themselves while continuing to maintain their job, and activity within their family. The student can study when and where their schedule allows. The semester begins for the student upon receipt of the course study from the instructor. Those requiring more than the allotted time for a semester or mini-mester, must seek permission from the Registrar of the Theological Institute in order to complete the course. Assignments and exams will evaluate your progress and offer you additional insight into your growing knowledge, skills and abilities.

ASSIGNMENTS/COURSEWORK

The study guide for the selected course will list the assignments that must be completed and returned to satisfy course requirements. Students can mail or e-mail assignments to the course instructor. The corrected and graded assignment is returned to the student.

The 20 week semester and the 5 week mini-mesters are intended to allow the seminarian or religious candidate to have sufficient time to read, dialogue, digest, and reflect upon the different course materials that they will cover during that time. Exercises will be designed and made appropriate to the particular needs of each course. The need to learn the material and to demonstrate competency is critical. In the end, this is not about grades, but being the best prepared to serve our people with all the gifts that God has given to us.

COMPOSITION REQUIREMENTS

Every school establishes requirements for the presentation of all written work for evaluation to the instructors, and St. John XXIII Theological Institute is no different.

Since we are primarily a distance learning program, it is important that all students have secure and up to date computer equipment and programs. For the sake of continuity, all written work will be submitted to instructors using the Microsoft Works/Word system. As with any written assignment, the student is responsible for presenting their work in a way that is legible, grammatically correct, and containing no spelling errors. All material submitted for evaluation must have the student's complete name at the top right hand side of the paper.

In regards to the form to be used for any citations...the instructor will inform their students as to the style (e.g., MLA, APA) that they will accept.

It is important to note that plagiarism is never acceptable. Any infraction will be met with an immediate failing grade, a mark on the permanent record, and a report of the infraction submitted to your religious superior.



GRADING SYSTEM

The grade point average (GPA) is computed by dividing honor points earned by credits attempted. Any courses failed will be charged as credits attempted through the final calculation of a student's grade point average. A minimum of a 2.0 cumulative grade

point average both overall and in the core curriculum is required to graduate with a degree.

<u>Grades</u>	<u>Honor Points Per Credit Hour</u>
A+	4.3
A	4.0
A-	3.7
B+	3.3
B	3.0
B-	2.7
C+	2.3
C	2.0
C-	1.7
D	1.0
F	0.0
I Incomplete	0.0
AU Audit	Not calculated
W Withdrawn	Not calculated

In the event the student is unsuccessful in the coursework, the Registrar of the Institute and instructor of the course will discuss a means of remediation. The additional requirement will be discussed with the student in detail by the course instructor. Upon completion of the remedial assignment(s), the student will be given a passing grade.

It is important for the student to remember that the grades that they earn during their coursework does not reflect their personal character, moral dignity, holiness of life, or worthiness for ministry. Grades are merely a professional assessment of a student's capacity to master the academic material in a way appropriate to academia. Although the Church honors and welcomes the St. Thomas Aquinas' and the St. Bonaventure's in our midst, we also welcome and acknowledge the St. John Vianney's and the St. Francis' too!

FINAL EXAMS

When sufficient preparation is completed, the student will be required to request the final examination or project. Final examinations or projects consist of a demonstration of competence in the topic, as well as the ability to effectively apply what is learned to a pastoral scenario. The exam or project may either be written essay, and/or standard multi-question examination. It is the responsibility of the instructor to ensure that the student is supplied with the required examination, oversee its administration, and evaluate the examination.

GRADE REPORTS

Students receive a grade report each time they complete a semester. All records are kept and maintained in the Office of the Registrar. Grade reports will be mailed to the student by the Registrar of the Theological Institute.

TUITION

Often this is the most frightening part of any school catalogue...How much will it cost?

The American Catholic Church in the United States is first and foremost a faith community--the Church. It is not our goal to make money. Our IRS 501(c)(3) status prevents us from generating any profit.

Like any school, we do have expenses. However, we try to minimize the costs to the student by digitizing materials where possible. The cost to the student in terms of books is explained below. As for any other costs, those will be made known to students if and when they arise, at no penalty to the student if they cannot provide funding.

The Administration and the Faculty are not paid salaries or benefits. In addition, since it is predominantly a cyber-campus, there is no property costs involved in the operation of any of our programs of study. All of the faculty members have outside professional careers, and they donate their time, resources, and occasionally their funds to help support programs of the school.

The Institute is committed to providing a sound religious and theological education to our students with a minimum impact on them financially.

The current Tuition/Fees are as follows:

- A non-refundable application fee of \$10.00 will be charged to all applicants who will begin studies after the Fall of 2011.
- As of the Spring 2012 semester, all students will be charged a \$5.00/credit hour fee.
 - For ACCUS students, the course hour fee tuition, minus any interest gained, will be refunded to the student if they complete their degree program within four years of matriculation.
 - For non-ACCUS students, the course hour fee tuition is non-refundable.
- For all students effective in the Spring 2012 semester, individual professors will charge a non-refundable fee for the digital material that they provide to the students. The fee is to cover the cost of the CD/DVD, the computer time, and time

spent on producing this material that is used to save the student the greater cost of buying hardcover materials for class.

TEXTBOOKS

Some texts necessary for all coursework will be supplied by the Institute. This will also include all video discs, audio tapes, study guides, and handouts. The student may be required to provide a fee for postage and a refundable deposit for any and all materials, at the discretion of the Dean of the Institute. The deposit will be refunded upon return of all materials in an undamaged condition. Under no condition is the student allowed to copy any materials under the protection of copyright.

Furthermore, all students are required to maintain their own personal reference library. The library should consist of at the very least, an appropriate Catholic Study Bible, The Catechism of the Catholic Church (2nd Edition), Catholicism (McBrien), The Code of Canon Law for the ACCUS (digitized), The Encyclopedia of Catholicism (McBrien), the Collegeville Bible Commentary, a Book of Prayer (e.g., Liturgy of Hours, 1 volume), a History of the Catholic Church (e.g., Dwyer, Vidmar, Pelican series), the Documents of Vatican II (e.g., Foley), the Rites of the Catholic Church volumes 1 and 2, and a Dictionary of the Liturgy (Lang).

COURSE EXEMPTIONS

Students with previous experience, coursework, or self study, may request a course exemption. The student must submit at the time of their application, a “Credit Assessment Form.” The granting of such a request is the final decision of the Registrar of the Theological Institute.

ACADEMIC STANDARDS

The distance learning environment allows the student to complete course requirements at a reasonable pace. It also allows for the student to use all available means to complete their coursework. It is expected that all assignments are completed by the student and no one else. Original thought, opinion, and study cannot be circumvented. With the ultimate goal in mind, to serve God’s people, the student must acquire the knowledge, skills and abilities necessary through their own effort. When applying for admission, the student will attest that all coursework will be their own with expulsion as the penalty for any deviation.

ACADEMIC ADVISING

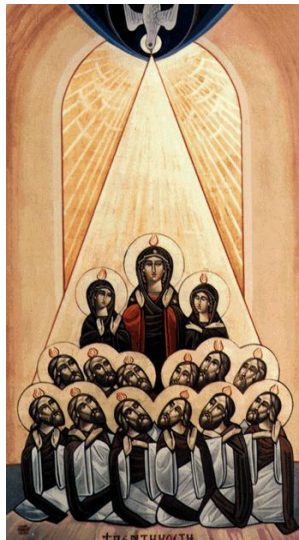
Our Academic Advisors are faculty members who are leaders in their disciplinary fields of study and who represent the diversity of student populations served by the Institute. Each student enrolled at the Institute will be assigned a personal academic advisor who will journey with them throughout their entire course of study. The advisor is assigned to each student by the Registrar, and any changes must be vetted through the Institute's administration.

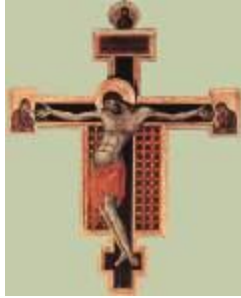
The advisor and student meet regularly to discuss the registration for and planning of classes pertaining to their individual course of study. It is critical that each student take the initiative to register for upcoming classes in consultation with his or her academic advisor. Each academic advisor will complete a course "map" that will clearly outline a sequential course of study for their advisee that will ultimately lead to the conferral of a theological degree. This course "map" will be reviewed regularly and modified as needed.

Both the student and advisor assume shared responsibility in the advisory process. Any changes a student would like to make in his or her course of study must be made after consulting with an academic advisor.

WITHDRAWAL POLICY

A student is free to withdraw from a course or program at anytime without penalty. In the event of a withdrawal from a course, the student will receive an "I" Incomplete on their record.





PROGRAMS OFFERED
By
St. JOHN XXIII THEOLOGICAL INSTITUTE

The Master of Divinity (M.Div.) Program
A Program of Preparation for Holy Orders

OBJECTIVES

The Preparation program for Holy Orders, also known as the Master of Divinity Program is offered to provide the following:

- ❖ A general theological understanding that prepares priests, deacons, and the religious members to more effectively participate in the mission of the church;
- ❖ A background in theological disciplines as a foundation for further study; and
- ❖ A multi-disciplinary education – to provide a sound foundation for those answering God’s call to service.
- ❖ Formation experience of prayer, spiritual direction and practicums.

GENERAL PROGRAM REQUIRMENTS

Students must successfully complete the core courses listed along with the courses necessary to prepare them for their specific ministry role. It is not the intention of the Theological Institute to require a specific ministerial role for the student to fulfill upon completion. It is hoped that either before the student applies for admission, or during the core coursework, the student has experienced a period of discernment and reached a decision as to how they will answer God’s call to service.

CORE COURSES

Each student is required to complete the below courses or apply for an exemption from the course based on previous experience, formal learning, or self study. Approval is the decision of the Dean or Registrar of the Theological Institute.

The Formation Program in preparation for ordination to Holy Orders will be composed of 90 credits over a three year period. Each semester will be 20 weeks long. Mini-mesters are 5 weeks long in the summer.

The Synthesis Seminar is the last course for the Master of Divinity program. It is designed to assist the student to synthesize, integrate, and articulate their personal, ministerial, spiritual, and theological understandings based on all previous course work. It is important for each student to see the path they have taken from the start of their studies to their degree completion. By doing so, the student will be more capable of taking the knowledge gained and articulate how this knowledge accentuates and guides their gifts for their calling in ministry.

The following schema represents the core courses for the Master of Divinity degree:

Year 1:

Summer Mini-mester (5 Week Program)
Introduction to Theological Reflection (2)
Introduction to Scriptural Studies (2)

Fall Semester	Spring Semester
Foundational Theology (3)	Ecclesiology (3)
Early/Medieval Church History (3)	Christology (3)
The Pentateuch (3)	Moral Theology (3)
Pastoral Counseling (2)	The Synoptic Gospels (3)
Supervised Ministry I (2)	Reformed/Modern Church History (3)

Year 2:

Summer Mini-mester (5 Week Program)
Elective (2)
Elective (2)

Fall Semester	Spring Semester
Liturgical Theology (2)	Homiletics I (2)
Spiritual Theology I (2)	Sacraments of Initiation (3)
Johannine Literature (3)	Prophets/Wisdom Literature (3)
Death & Pastoral Care of the Dying (2)	The Eucharist & the Mass (3)
Independent Catholic & ACCUS History (2)	Supervised Ministry II (2)

Year 3:

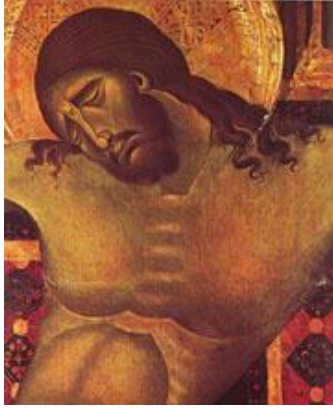
Summer Mini-mester (5 Week Program)
Mass Practicum (2)
Sacraments Practicum (2)

Fall Semester	Spring Semester
Pauline Literature (3)	Spiritual Theology II (2)
Homiletics II (2)	Social Justice (2)
Sacraments of Healing (3)	Confession Practicum (3)
The Diaconate & Priesthood (3)	Elective (2)
Marriage, Unions & Sexuality (2)	Supervised Ministry III (2)

Summer Mini-mester (5 Week Program)
Synthesis Seminar (3)

***Electives may be exchanged for courses that have already been completed by transfer credit from the Registrar of St. John XXIII Theological Institute.**





The Licentiate in Sacred Theology (S.T.L.) Program An Advanced Educational Program

OVERVIEW

The Licentiate in Sacred Theology (S.T.L.) is intended for those students who have already earned a Master of Divinity degree or its equivalent (e.g., STB). The Licentiate is an advanced theological degree arising from the Medieval European academic system. The original purpose of this level of studies was to prepare candidates for “licenture” (i.e., the medieval license to lecture on their subject in a theological program). Today, St. John XXIII Theological Institute expands the ultimate forum of such studies, promoting more than a mere classroom capacity to share theological knowledge. We encourage our students to take their “professed” theology from the classroom and apply it as an “operational” theology in a variety of ministries in the Church. At the outset of their program, each student will select a particular focus of studies with their Academic Advisor (e.g., Systematic theology, Spirituality, Liturgy, Pastoral theology, and Church history). The Licentiate is a 23 credit program. The first 20 credits of course work will be selected to aid the student to specialization their theological education.

The Synthesis Seminar (3) is the last course for the Licentiate program. It is designed to assist the student to synthesize, integrate, and articulate their personal, ministerial, spiritual, and theological understandings based on all previous course work. It is important for each student to see the path they have taken from the start of their studies to their degree completion. By doing so, the student will be more capable of taking the knowledge gained and articulate how this knowledge accentuates and guides their gifts for their calling in ministry.

PROGRAM REQUIREMENTS

Each semester will be 20 weeks long. The selection of actual core content and electives will be determined by the Dean or Registrar based upon the theological interests and

needs of the individual student. Each student will be guided towards developing a particular theological focus for their program (e.g., Systematic Theology, Spirituality, Liturgy). The following schema represents the core courses for the Licentiate in Sacred Theology degree:

Year 1:

Fall Semester	Spring Semester
Core Course	Core Course
Core Course/Elective	Core Course/Elective
Elective	Elective

Year 2:

Fall Semester	Spring Semester
Core Course	Core Course
Core Course/Elective	Core Course/Elective
Elective	Elective

Summer Mini-mester (5 Week Program)
Synthesis Seminar (3)





The Doctorate in Sacred Theology (S.T.D.) And the Doctorate in Canon Law (J.C.D.) Program A Terminal Theological Education Program

OVERVIEW

For those who have already earned a Masters or Licentiate Degree in Theology or Canon Law beyond the initial Master of Divinity degree, they may be considered for this advanced and terminal degree. The doctorate is intended for those who seek to further their education and training beyond their present abilities, so as to be even more effective instruments of Christ to the Church in defining matters of Theology or Canon Law.

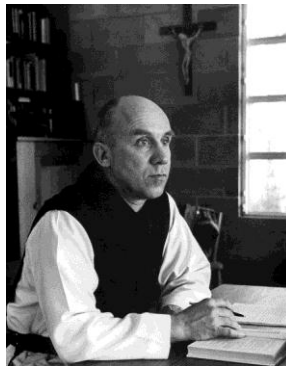
The attainment of the doctorate involves advancing the student's knowledge of the foundations and historical developments in the fields of ministry, spirituality, liturgy, and theology. The student deepens the understanding of their philosophy of religion, enhancing their ability to use a multiplicity of skills and disciplines, developing an increased ability to think and act purposefully and strengthen their spiritual and moral integrity.

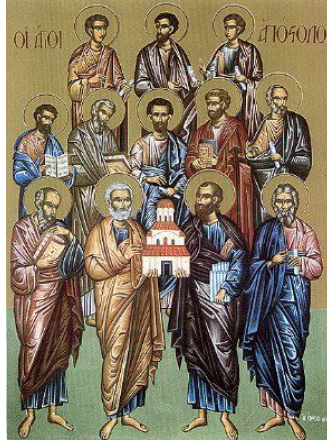
PROGRAM REQUIREMENTS

Doctoral studies are a uniquely specialized program that will be established exclusively under the direct guidance and authority of the President and Archbishop, or his delegate. The course of studies may be a combination of course work (e.g., essay work, teaching, publication,) and/or a Theological or Canonical Dissertation depending on the Doctorate. The course work can be selected from current theological courses, or through the doctoral

level independent studies course. Publication, teaching, or dissertation may be credited through the doctoral project course.

The programs are built around the student's interests, and area of expertise. A focused theological or canonical research, evaluation and synthesis are required. Students are required to study, read and form positions on vital issues. Such a program will entail a formal review of all relevant academic achievements in a specific area of theological or canonical study. In addition, there will be a formal review of all original writings and innovative projects in furtherance of a specific area of theological or canonical studies. The awarding of the doctorate is a conferral of a terminal degree in either a discipline of Theology (e.g., Systematic, Liturgy, Spirituality, Pastoral) or Canon Law.





COURSE DESCRIPTIONS

SYSTEMATIC THEOLOGY

Foundational Theology (3)

ST 101

Introduces the seminarian to the contemporary context, fundamental issues and tasks of systematic theology. Discusses topics such as revelation and faith considered in the light of human experience, the role of symbols, praxis, and the Church's fundamental dogmas and doctrines., along with the doctrines of creation, grace and eschatology.

Christology (3)

ST 103

Studies the significance of the historical-critical Jesus in the light of the New Testament. Continues with patristic and conciliar Christology as an affirmation of the New Testament Christ and as a norm for subsequent christological development, including the feminist critique. Investigating the fundamental Christian mystery of God's self-communication to humanity through Jesus the Christ.

Ecclesiology (3)

ST 105

Studies the mission and structures of the Church and includes an analysis of the biblical and early Christian data regarding the historical origins of the Church, as well as ecclesiological accents of Vatican II. Examines biblical images and theological assessment of Church as mystery as well as contemporary issues in ecclesiology, ecumenism, pluralism of ecclesiologies and resulting tensions.

The Diaconate & The Priesthood (3)

ST 305

Examines the nature of the orders of diaconate and presbyter against the backdrop of the common priesthood of all believers and the nature of ministry in the Church. Examines the origin and development of both the diaconal and presbyteral orders from scriptural and historical sources. Gives special attention to the teachings of Vatican II, postconciliar theologies of the diaconate and priesthood. Other issues include ordained life-style and spirituality.

Theology of Mary (2) elective **ST 207**

Studies the theology of Mary from the first century to the present, with special attention given to the Scriptural witness and Church teachings. Seeks to formulate a faithful and critical understanding of Mary's role in salvation history and the life of the Church as well in the artistic traditions of Christianity and the liturgical life of the Church.

World Religions (2) elective **ST 209**

The major faiths of the world and their practices and meticulously examined in this course. The student will have a clear understanding of how faith impacts behaviors in the world theater.

Theology of Religious Life (2) elective **ST 301**

Exploration of the historical development and meaning of religious life in the Church. Particular emphasis on the various forms of religious life, the profession of vows, and the interpretation of vows for those who are religious in the ACCUS

Science and Religion (2) elective **ST 309**

This course will survey some of the past and contemporary scientific discoveries that have challenged Christian theological thought. The student will use theological reflection to search where common ground can be found between these two disciplines, where science can inform theology and vice-versa. It will also focus on the sacredness of creation and why this too is important to understanding God's continual ever unfolding revelation.

Franciscan School of Theology (2) elective **ST 401**

This course will study Franciscan Theology as a distinct theological tradition arising out of the religious experience of Francis of Assisi. After describing the origins of the Franciscan School at Paris, Oxford, and Bologna, and Padua, the focus will be given to a study of the key founding figures of the school (Bonaventure, Scotus, Ockham) and the general contours of their thought, as well as the distinctive nature of this school as compared with that of Aquinas. The focus of the course will be given to a presentation of the Franciscan approach to select theological questions concerning God, Creation, the Human person, the Church, and Eschatology. The influence of the Franciscan tradition on contemporary theologians will be included in the discussion.

Missiology (2) elective **ST 405**

Studies the universal character of Jesus Christ's and the Church's mission "that they may be one" in the context of the contemporary world, characterized by a new awareness of humanity's religious and cultural pluralism, and the consequent issues of social analysis, inter-religious dialogue, enculturation and pastoral strategies in mission.

Independent Study (2) elective **ST 505**
M.Div. Program

Independent Study (2) *elective*
STL Program

ST 606

Independent Study (3) *elective*
Doctoral Program

ST 707

Project (6) *elective*
Doctoral Program

ST 808



LITURGICAL THEOLOGY

Liturgical Theology (2)

LT 203

Presents a systematic theology of Word and Sacrament to acquaint students with the major theological and disciplinary issues that have arisen concerning the liturgy of the sacraments in the Western tradition. Explores the modern methods used in constructing a theology of God's self-communication in ritual celebrations of the Christian faith, understood in the light of human sciences.

Sacraments of Initiation (3)

LT 206

Focuses on the Church's teaching and practice of Baptism and Confirmation based on anthropological structures, scriptural foundations and traditional practice. Historical and theological issues give rise to pastoral concerns discussed within the context of the Rite of Christian Initiation of Adults.

The Eucharist & the Mass (3)

LT 208

Surveys the historical development of the practice and theology of the Lord's Supper from the New Testament through the Council of Trent and Vatican II, providing a synthesis of the current Catholic theology of the celebration of the Eucharist in relation to the Reformation churches.

Sacraments of Healing (3)

LT 301

Investigates the historical development of the liturgy and theology of the sacraments of Penance and Anointing of the Sick as well as the revised rites of these sacraments with special emphasis on the Church as a healing community of reconciliation. Gives special attention to the integration of contemporary moral theology with developmental psychology in the pastoral task of conscience formation. Uses case studies to illustrate issues of penance and pastoral care of the sick.

Homiletics I (2) **LT 209**

Introduces students to preaching from the framework of narrative theology, basic communication theory, and the liturgical homily in the Catholic tradition. The centrality of preaching to the pastoral ministry is stressed and reinforced by frequent individual performance with accompanying self, peer, and teacher critique. Includes extensive use of videotaping for added depth to the evaluation and critique of the student.

Homiletics II (2) **LT 303**

Concentrates on particular contexts of preaching: major feasts, sanctoral celebrations, and sacramental rites. Requirements include: preaching, assigned readings, and a written project. Makes use of the video recorder for the purpose of evaluation along with self, peer, and teacher critique.

Mass Practicum (2) **LT 305**

Studies how presiding at the Liturgy is a skill acquired through active participation and more specific knowledge of the Church's liturgical tradition, theological reflection on current practice and critical analysis of exercises in presidential leadership. Assists ordained presiders to develop competence in leading assemblies in sacramental celebrations and occasional rites.

Sacraments Practicum (3) **LT 307**

Studies how presiding at the various sacraments and rituals of the Church is a skill acquired through active participation and more specific knowledge of the Church's liturgical tradition, theological reflection on current practice and critical analysis of exercises in presidential leadership. Assists ordained presiders to develop competence in leading assemblies in various sacramental celebrations and occasional rites.

Confession Practicum (2) **LT 309**

Studies how presiding at the Confession is a skill acquired through active participation and more specific knowledge of the Church's liturgical tradition, theological reflection on current practice and critical analysis of exercises in presidential leadership. Assists ordained presiders to develop competence in exercising the solemn and intimate ritual of celebrating the mercy of Christ and His Church.

Liturgical Music (2) *elective* **LT 212**

Liturgical music is a unique selection of hymns, chants, and instrumentals originally composed for worship. This course will introduce the student to the theory, history, and appropriate selection of music for various liturgical services.

Liturgical Chant (2) *elective* **LT 215**

The ability to develop a singing voice, as well as a vocal style, conducive to Presiding at any liturgy, or to minister as a Cantor. The course will introduce the student to modes of chant, and liturgical styles particular in practice in the ACCUS.

Franciscan Liturgical Spirituality (2) <i>elective</i>	LT 404
Discover the unique legacy and contribution of the Franciscan Order to liturgical spirituality. Examining the roots of the tradition in the writings of Sts. Francis and Clare, and then proceeding to the early Franciscan union with the Roman form of Liturgical Office. The tradition of the Crèche, the Stations of the Cross, and the emphasis on Eucharist will be explored.	
Independent Study (2) <i>elective</i> M.Div. Program	LT 505
Independent Study (2) <i>elective</i> STL Program	LT 606
Independent Study (3) <i>elective</i> Doctoral Program	LT 707
Project (6) <i>elective</i> Doctoral Program	LT 808



MORAL THEOLOGY

Moral Theology (3)	MT 102
Provides an introduction to the basic issues in the field of moral theology: its purpose in the life of the Church; its methods; its problems. Uses primarily lectures and readings as the method of presentation. The content of the course is a thorough treatment of methodological issues rather than analysis of specific moral dilemmas. Among the topics to be addressed: conversion, sin, conscience, natural law, the moral teaching of Scripture and the <i>sensus fidelium</i> , and moral norms.	
Marriage, Unions & Sexuality (2)	MT 305
Examines the human good from the standpoint of marriage, unions, and sexual ethics within the context of the Catholic tradition. Addresses foundational issues such as the nature and dignity of the person as embodied and relational. Examines current pastoral issues in marriage, unions, and sexuality (e.g., pre-marital sex, contraception, abortion, human relations and identity). Includes a pastoral consideration of these challenges guided by the well-formed conscience and the <i>sensus fidelium</i> of the Church.	
Interfaith Marriages: Theological and Pastoral Approaches (2) <i>elective</i>	MT 312
Surveys the theology and discipline of marriage in the Baptist, Episcopal, Jewish, Lutheran, Methodist, Muslim, Orthodox, and Roman Catholic traditions. Explores	

attitudes toward mixed marriages, marriage preparation and support systems, and attitudes toward divorce and remarriage.

Social Justice (2)

MT 308

Examines the foundations and themes of Catholic social ethics, with particular attention given to the evolution of Catholic social teaching in the modern era. Analyzes issues that are of current concern in the field of social ethics.



SPIRITUAL THEOLOGY

Spiritual Theology I (2)

SP 204

Traces some of the major traditions that shaped the history of Christian spirituality from its beginnings through the High Middle Ages. Special attention is given to the critical reading, analysis, and discussion of representative primary texts.

Spiritual Theology II (2)

SP 306

Focuses on the readings, analysis and discussion of several representative spiritual classics of the Western Christian tradition from 1300 to the contemporary era. These texts are examined with attention to their original socio-cultural setting, their distinctive spiritual contours and their relevant importance for spirituality.

Principles of Spiritual Direction (2) *elective*

SP 212

Introduces the process of spiritual direction, its goals and models, as well as the development of listening and responding skills needed for its effective practice. Selected topics include the history, nature and theological foundations of the ministry. Provides the opportunity for critical reflection on topics presented as well as the opportunity for some practice of skills.



Franciscan Spirituality (2) *elective*

SP 406

Beginning with an investigation of the nature of Christian Spirituality and related hermeneutical and methodological issues, this course will examine the various expressions of Franciscan Spirituality, its particular symbols and practices, as well as its approach to the choice of poverty, chastity and obedience. The central focus will be given to an understanding of Franciscan life as a “life of penance,” as this was understood and lived by Francis and Clare, and the men and women of the first, second and third regular and secular Franciscan Orders. A schematic historical survey of the tradition will serve to underline the creativity of the Franciscan tradition of spirituality, as well as the possible distortions and excesses.

Franciscan Mysticism (2) *elective*

SP 408

The understanding of mysticism as an “awareness of the direct or immediate presence of God” (McGinn) will be used as the starting point for a study of Franciscan mystical texts. The course will include a schematic historical survey of acknowledged Franciscan mystics and their texts (from Giles of Assisi to Veronica Giuliani), in order to appreciate the contours of what might be described as the particular Franciscan experience of mysticism, and its possible significance for healthy human living in the real world on the personal, social, and religious levels. The texts of several representative Franciscan figures from the tradition will be studied in depth.

The Writings of Sts. Francis and Clare (2) *elective*

SP 410

A study of the nature, content, and spiritual theology of the founders of the Franciscan movement according to the latest critical research. The writings will be studied within the context of the development of the Franciscan movement, the religious trends of the thirteenth century, and their relevance to contemporary Franciscan experience.

Spirituality of Thomas Merton (2) *elective*

SP420

The goal of the course is to give participants an opportunity to read and reflect on a wide variety of Merton’s writings, including his spiritual writings, social critiques, letters, journals and poetry.

Independent Study (2) *elective*

SP 505

M.Div. Program

Independent Study (2) *elective* **SP 606**
STL Program

Independent Study (3) *elective* **SP 707**
Doctoral Program

Project (6) *elective* **SP 808**
Doctoral Program

CHURCH HISTORY

Early & Medieval Church History (3) **CH104**
Introduces the main developments in the history of the Christian community by surveying the ancient and medieval periods, with special concentration on Western Europe. Gives attention not only to the significant institutional and political questions, but also to the inner life of the Church: its thought, discipline, and worship.

Reformed & Modern Church History (3) **CH106**
Considers the main developments in the late medieval Church as background for the Reformation era, the major figures in the Protestant Reform and the Catholic Counter-Reformation. Then focuses on the Roman Catholic response to the Enlightenment and secularization in modern society and the development of Catholic world-mission.

Independent Catholic & ACCUS History (2) **CH205**
Considers the main developments in the evolution of the Independent Catholic Church as background for the inception, development, outreach, and future of The American Catholic Church in the United States.

“The Holy Council:” Vatican II in its Own Words (2) *elective* **CH211**
Examines the Council's main documents and the scholarly commentaries to provide a deeper understanding of the Second Vatican Council "in its own words." Focuses on the Council's place in history and gives consideration to the Council's on-going reception from the perspective of the question "What Happened at Vatican II?"

The Teachings of Vatican II & the Independent Catholic Church (2) *elective* **CH218**
The history and importance of the Church council will be uncovered. The impact on independent Catholicism is a focal point of this course.

North American Religious History (3) *elective* **CH220**
This course explores the evolution of religious practices and themes in the New World. We will explore how religion has shaped North American culture.

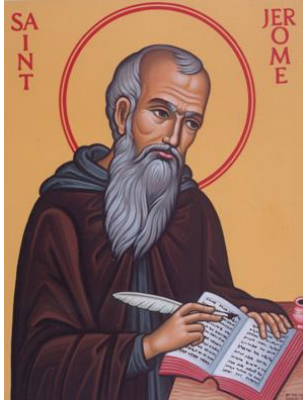
Introduction to Patristics (2) *elective* **CH222**
A panoramic evaluation of the unfolding story of Christian revelation portraying the life, times and vigor of the Primitive Church-the drama, triumphs and failures. A fundamental

survey of the Apostolic and Church Fathers- what they wrote and why. The origins of Patristic literature. The personalities and their mutual relationships during the Apostolic period.



- | | |
|---|---------------|
| Franciscan History (2) <i>elective</i> | CH 401 |
| This course examines the development of the three Franciscan Orders initiated by Francis and Clare of Assisi from 1226 to 1517. While concentrating primarily upon the struggles within the First Order from the death of Francis (1226) through the Bull of Union (1517) up to the Capuchin Reform, it will concentrate on the internal developments in all three Franciscan orders as they attempted to respond to the changing conditions of Church and society within this same period. | |
| Franciscan Sources (2) <i>elective</i> | CH 403 |
| This course builds on the foundations developed in “The Franciscan Hagiographical Tradition” course. The content of this course focuses on the non-official hagiographical texts that emerged from the milieu of the companions and disciples of Francis in the thirteenth and fourteenth centuries (from the Anonymous of Perugia to the Fioretti). The course includes a study of Franciscan Chronicles and Compilations of the thirteenth and fourteenth centuries. | |
| Independent Study (2) <i>elective</i>
M.Div. Program | CH 505 |
| Independent Study (2) <i>elective</i>
STL Program | CH 606 |
| Independent Study (3) <i>elective</i>
Doctoral Program | CH 707 |
| Project (6) <i>elective</i>
Doctoral Program | CH 808 |





SCRIPTURE

Introduction to Scriptural Studies (2)

SS 101

This course will introduce students to the study of both the Hebrew Scriptures and Christian Scriptures. It will explore: biblical authorship, canonicity, divine dictation versus divine inspiration, contextualism versus literalism, the complex process of biblical composition, examine methods for interpreting the Scriptures in light of the Second Vatican Council's Decree on Divine Revelation (*Dei verbum*), and biblical geography. Overview of biblical literary genre and the reason for the significant differences between the Catholic and Protestant canons.

The Pentateuch (3)

SS 105

Introduces the Old Testament, its traditions and theology, through the use of contemporary theological, historical-critical, and literary methods, with examination of selected passages from the Pentateuch and Historical Books.

The Synoptic Gospels (3)

SS 108

Conducts a critical examination of the Synoptic Gospels, with attention to the particular theology of the Good News according to Matthew, Mark and Luke.

Johannine Literature (3)

SS 202

Studies the Johannine tradition in the New Testament by investigating the Gospel, Letters and the Apocalypse of John with particular attention to the functionality of this literature within the early Christian movement.

Prophets/Wisdom Literature (3)

SS 205

Introduces the phenomenon of prophecy in ancient Israel, its development and decline with special attention to the individual prophetic books and their significant theological themes. The wisdom literature, including the Psalms, will also be considered in the light of its history, relationship to the ancient Near East and major themes.

Pauline Literature (3)

SS 301

Introduces the body of Pauline literature and surveys the individual letters, including a synthesis of theological themes.

Independent Study (2) *elective* **SS 505**
M.Div. Program

Independent Study (2) *elective* **SS 606**
STL Program

Independent Study (3) *elective* **SS 707**
Doctoral Program



PASTORAL THEOLOGY

Introduction to Theological Reflection (2) **PT 101**

An essential element in the practice of ministry, as well as in spiritual growth, is the ability to find God in all things. This course reflects upon our personal human experiences, feelings, insights and God images and correlates them to our Christian (Catholic) beliefs through its primary texts and handed-down through traditions. The student will learn to discern and balance the difference between “professed” faith and “operational” faith in the actions of ministry.

Pastoral Counseling (2) **PT 102**

Lays the foundation for an understanding and practical application of the principles of pastoral counseling that utilizes a process of self-discovery. Introduces the counseling process and its pastoral dimensions, followed by the examination of major theories and techniques of counseling and their application to ministerial situations. Utilizes representative case studies and role-playing to help develop counseling skills.

Death & Pastoral Care of the Dying (2) **PT 205**

Explores the meaning of death and the processes of dying from pastoral, theological and personal perspectives. Topics include: suicide, AIDS, grief management and cross-cultural comparisons of the meaning of death and its impact on bereavement. Assists the student in developing practical pastoral skills to use with individuals and communities dealing with human mortality.

Supervised Ministry I (2) **PT 103**

Provides an experience of ministry in various settings that are designed to focus on social justice and seek to develop the skill of active listening, primarily in a one-to-one setting.

Sites include hospitals or nursing homes, elderly, prisons, hospices, AIDS, abuse and addictions, disabilities, etc. or in a clinical pastoral education (CPE) setting.

Supervised Ministry II (2)

PT 203

Provides an experience of ministry in various settings that are designed to develop the ability to work collaboratively and cultivate leadership skills, primarily in a group setting. Sites include parishes, campus ministry, youth programs, peace and justice organizations, Hispanic or rural communities and others.

Supervised Ministry III (2)

PT 303

Provides an experience of ministry in a particular setting that is designed to integrate the skills developed in Level I and Level II ministerial opportunities. This is performed after completing the Level I and II ministries, typically through a pastoral internship (diaconal, cross-cultural, lay ministry, rural, etc.).

Contemporary Family Problems: A Christian Perspective (2) *elective*

PT 211

Outlines the most prevalent problems facing families in contemporary society; examines the interrelationship between societal ills and family dysfunction on both secular and spiritual levels and how to meet these problems adequately with societal, pastoral and personal strategies.

Christian Teaching and Formation (2) *elective*

PT 213

Models of Christian education, historical and contemporary issues in the area of faith development, multiculturalism, nurture and conversion, and curricular concerns are examined.

Canon Law of the American Catholic Church in the U.S. (2) *elective*

PT 215

An analysis of the current canon law code for the American Catholic Church in the U.S. Interpretation of canons using precedents from Roman Catholic and other independent catholic sources. Liturgical law will be stressed

Principles of Clergy Tax Law (2) *elective*

PT 217

The student will be prepared to handle church/ministerial finances according to the law. The students will examine proper documentation, authorized expenses, and how to report tax information.

Legal and Ethical Issues in Ministry (2) *elective*

PT 220

Defines the legal responsibility of ministry within the context of local and state laws. Helps the student to develop a counseling policy as a means of prevention as well as recognition of one's own competence in specific areas. The student will learn legal obligations, boundaries in ministry, litigation prevention, client confidence, support policy and referral resources within the counseling, social work, psychiatric and clinical psychological professions.

Independent Study (2) *elective*

PT 505

M.Div. Program

**Independent Study (2) *elective*
STL Program**

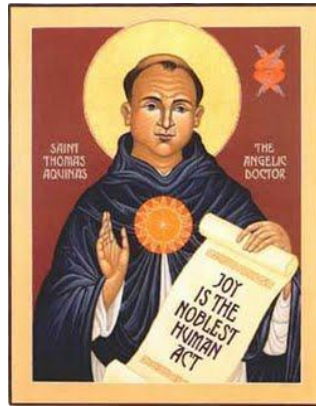
PT 606

**Independent Study (3) *elective*
Doctoral Program**

PT 707

**Project (6) *elective*
Doctoral Program**

PT 808



PHILOSOPHY (Pre-Theology)

Introduction to Philosophy (2) *elective*

PH201

The objective of this course is to introduce students to the human experience of questioning and seeking to understand the meaning of our existence as persons. We will study the differing, but complementary, approaches to the basic questions of human existence and the enduring issues of philosophy offered by the classical, Greek philosophers Plato and Aristotle. We will also look into how some of the major figures in the subsequent history of philosophy responded quite differently to these issues. Equal emphasis will be placed on trying to learn from great philosophers and trying to become aware of how their questions are still at issue in our own society and individual lives.

Philosophy of the Human Person (2) *elective*

PH203

Traditionally called *De Anima*. This course will explore what it means to be human. Comparison and contrast of texts from Plato, Aristotle, Augustine, Descartes, Nietzsche and others on such themes as: nature and convention, freedom, solitude, and community.

Introduction to Hermeneutics (2) *elective*

PH202

This course will study philosophical accounts of interpretation and the role it plays in understanding. The course may approach the field through emphasis on a particular figure (e.g., Martin Heidegger, Hans-Georg Gadamer, or Paul Ricoeur) or through a particular theme or topic (e.g., narrative identity, religion, or politics). We will examine in particular the need to interpret, basic tools of interpretation, learning to think

contextually, and “The Hermeneutical Question.” Pastoral implications and uses of these theories will also be explored.

Metaphysics (2) *elective*

PH206

A historical and theoretical introduction to metaphysics. Typical topics include the following: the nature of metaphysical inquiry; the basic categories of being; properties common to all beings; the analogy of being; the problem of universals; essence; and existence; God; matter-form; substance-accident; efficient and final causality, transcendentals and the problem of evil.

Epistemology (2) *elective*

PH208

A study of knowledge in the context of belief, ignorance, and error, with attention to truth and falsity, justification, explanation, desirability of knowledge, the distinction between useful and liberal knowledge, and relativism. Topics may vary and may include consciousness, experience, the self, the historical discovery of mind, and consideration of psychological theories of mental operations. Alternative theories will be critically examined.

History of Philosophy (2) *elective*

PH211

This course surveys some of the major themes of ancient Greek, Medieval, Modern and Contemporary Philosophy. Topics to include: Knowledge and Opinion, Being and Becoming, God and the First Causes, Cosmos, Soul and Immortality, Reason and Faith. The continuity between these historical periods will be stressed.

**Independent Study (2) *elective*
M.Div. Program**

PH 505

**Independent Study (2) *elective*
STL Program**

PH 606

**Independent Study (3) *elective*
Doctoral Program**

PH 707





FACULTY

Archbishop Lawrence J. Harms, D.D

History of Independent Catholicism and the ACCUS

Bishop William A. Johnson, D.D.

Liturgy

Liturgical Practicum

Canon Law of the ACCUS

Reverend Monsignor Art Spring, M.Div., CSD, VF

Systematic Theology

Spiritual Theology

Pastoral Theology

Scripture

Church History

Very Reverend Christopher Bisett, OFM, BA, M.Div., M.A., J.D. (cand.)

Systematic Theology

Pastoral Theology

Liturgical Theology

Scripture

Church History

Philosophy

Franciscana

Reverend Vincent Robinson, M.B.A.

Homiletics

Liturgy
Liturgical Music and Chant
Principles of Clergy Tax Law

Reverend James Calderone, MSSW, LSW, ACSW, CSD, Ed.D

Pastoral Theology
Pastoral Counseling
Supervised Ministry
Marriage and Family Issues
Legal and Ethical Issues in Ministry

Reverend Kathleen MacPherson, BA, MA, JD, MPA, JCL

Canon Law
Diversity Studies
Multicultural Studies

Reverend Michael Zocholl, OFM, BS, BA, MA, MS (cand.)

Franciscana
Pastoral Studies
Philosophy



BOARD OF TRUSTEES

PRESIDENT: Archbishop Lawrence J. Harms, D.D.

MEMBERS:

Bishop William A. Johnson, D.D. (Vice President)

Reverend Vincent Robinson, M.B.A. (Secretary)

Reverend James Calderone, MSSW, LSW, ACSW, CSD, Ph.D

Annette Calderone, B.S.N., M.S.N., Ph.D.

EX OFICIO:

Reverend Monsignor Art Spring, M.Div., CSD, VF

Very Reverend Christopher Bisett, OFM, BA, M.Div., M.A., J.D. (cand.)

Board Meetings

- A. The Board of Trustees of St. John XXIII Theological Institute (School Board) must meet at least once a year for its Annual Board Meeting.
- B. As the first item on the Agenda, the Board shall approve, correct or reject the Minutes of the previous Board Meeting by simple (51%) majority vote.
- C. Additional Meeting may be scheduled by any Board Member with either the approval of the Board President or a simple majority (51%) request. The Board President may schedule a Board Meeting at any time.
- D. The Annual Board Meeting is scheduled by the Board President, giving all Board Members a minimum of 30-day notice of the day and place of the meeting.
- E. The Agenda of any Board meeting shall be sent to each Board member, either by postal or electronic mail, by the Board President two (2) weeks before the Board Meeting.
- F. Board Meetings may be conducted with all Board members physically present or via teleconference.
- G. A Quorum consists of a majority (51%) of the Board members attending the meeting either in person or via teleconference.
- H. The Secretary of the Board shall take Minutes of each Board Meeting, type them, sign them and send them to all Board Members via regular mail within ninety (90) days after the meeting, but always two (2) weeks before the next meeting, whichever comes first.

Eligibility of Serving on the Board

- A. A Board term consists of two years.
- B. Current Board members may be re-elected without term-limits.
- C. New Board members may be presented by any current Board member at any Board Meeting, but must be voted in by a two-thirds majority (66%) of all Board members present at the meeting as defined in Section 1(F).
- D. New Board members are deemed to serve at least one term.
- E. Board elections, including the Officers, shall be conducted at the Annual Board Meeting only.
- F. There shall be a minimum of three (3) Board Members and a maximum of nine (9) Board members at any given time.
- G. When a Board member leaves the Board before his or her term has expired, he or she is usually not automatically replaced, unless one of the remaining Board members presents a new candidate to the Board for approval. This may lower the minimum requirement of three (3) Board members. In such case, an active effort by all Board members is conducted in order to bring the minimum number of Board members to compliance with these rules.
- H. The Board President may be elected by two-thirds majority (66%) from any Board member that has served at least one (1) term.
- I. Board members are deemed to give written notice of their resignation.

Voting Requirements

- A. It is within the Board's responsibilities to approve by simple majority vote (51%), both within and outside a formal meeting, the following:
 - i. The general oversight of the School in regards to compliance with the overall policies and regulations.
 - ii. Policies and regulations which the Dean (ex officio) requests the Board to approve or reject.
 - iii. The rental or purchase of property to house the School's offices and classrooms.
 - iv. Approval or rejection of changes in Tuition amounts.
- B. It is not within the Board's prerogatives to direct the day-to-day business of the school or to supervise staff.
- C. The Board President chairs the Board or his/her representative (Vice President) when so designated at a Board Meeting.
- D. The Dean must always be a Board Member.
- E. The Board accepts or rejects resignations of Board Members and Officers, but not of staff or faculty, at any meeting.
- F. The Board hears grievances and appeals by staff, faculty and students when so properly conducted according to the guidelines of the school, at any meeting.
- G. The Board accepts with corrections or rejects the annual report given by the Dean only at an Annual Board Meeting.
- H. The Board accepts with corrections or rejects the yearly budget only at an Annual Board Meeting.

- I. Unless otherwise noted, all voting requires a simple majority (51%) according to the voting procedures established by the Board.
- J. Voting conducted outside a Board meeting as in Section 3(a) is solicited by simple majority. Board Members not having voted by the given deadline are counted as abstention.





St. John XXIII Theological Institute

STUDENT APPLICATION

*Please read the instructions carefully. Incomplete applications cannot be processed.
Attach a photocopy of a valid photo I.D. with this application.
\$10.00 Non-refundable processing fee (Checks payable to ACCUS)*

Please do not write in this space. Office Use only.

Date Received: _____ Previous Enrollment: YES NO

Accepted as a student on: _____ By (init.): _____

Accepted into which degree program: _____

Student ID: -

Not accepted. Reason: _____

1. Title: Mr. Mrs. Ms. Rev. Dr.
 Other (specify): _____

2. Name:
_____ *Last* *MI* *First*

3. Address:
_____ *Street* *City* *State* *Zip*

4. Phone (home): () (work): ()

5. E-mail: _____

6. If applicable, personal website:

http://www. _____

7. Date of Birth: _____ Place of Birth: _____

Are you a citizen or legal resident in the United States? YES NO

8. Social Security Number: _____

9. Are you an applicant for ministry or religious life in The American Catholic Church in the United States (ACCUS)?

Deacon Priest Religious No

10. Which degree program are you applying for?

M.Div. S.T.L. J.C.D. S.T.D.

11. Highest educational level attained:

High School graduate Vocational/Technical School

Junior College (Associates) College (Bachelors) Masters

Doctorate Professional/Specialist

Other (specify): _____

Submit copies of all relevant transcripts to the Registrar of St. John XXIII Theological Institute for a review of qualifications and transferable credits.

12. If you have any ministerial experience, on a separate sheet, please prepare a summary, resume or curriculum vitae of your ministry, including the following:

- a. The names, dates, and addresses of the church/es where you ministered.**
- b. Positions that you held, with a summary of the responsibilities and requirements for those ministries.**
- c. Issues that challenged your talents and growth in ministry.**

13. Complete the Credit Assessment Form and submit it along with all documentation to the Registrar of St. John XXIII Theological Institute.

Privacy Rights of Students

Statute 20, United States Code, section 1232(g) and regulation adopted pursuant thereto, hereafter referred to as the Code, requires that each student be notified of the basic rights accorded them by the Code. The following is provided as basic general information to establish a category of student information termed “directory information.” When available in school records, any information falling in the category of “directory information” will be available to all persons on request; i.e., IRS, FBI, or other government agencies: Student name, address, telephone listing, race, sex, date and place of birth, major field of study, church membership/denominational affiliation, dates of attendance/enrollment, degrees and awards received, most recently or previous educational agency/institution attended.

All other information, such as health and medical records, disciplinary records, records of personal counseling, required student and family financial income records, transcripts or student permanent academic records, student placement records and other personally identifiable information shall be open for inspection only to the student and such members of the professional staff of the school as have responsibility for working with the student. Such information will not be released to second parties without the written consent of the student.

Except as required for use by the Dean and Registrar in the discharge of their responsibilities as prescribed by school regulations, regulations of the Accrediting agency, and board policies, the designated custodian of such records may release information from these records to others only upon authorization in writing from the student or upon a subpoena by a court of competent jurisdiction.

I indicate by my signature that I have been notified of my rights as accorded by 20 USC § 1232(g). I understand by my signature that, while being a student at St. John XXIII Theological Institute, I have given my consent and agreement to uphold the Policies,

General School Regulations and the Honor Code of St. John XXIII Theological Institute:

X _____	
<i>Applicant's Signature</i>	<i>Date of Application</i>

**Mail to: The Office of the Registrar
6613 Haydown Court
Frederick, MD 21703**



St. John XXIII Theological Institute

CREDIT ASSESSMENT FORM
For Applying External Credits

Please read the instructions carefully, and attach your documentation accordingly.

Printed Materials:

- Enclosed is a copy of a **Book or Books I have published.**
- Enclosed is a copy of a **magazine or newspaper article/s I have published.**
- Enclosed is a copy of an **Internet article/s I have published (please include URL).**
- Enclosed are **copies of essays I have composed.**
- Enclosed are **copies of letters I have written.**

Media:

- Enclosed is a **tape/DVD/CD of a TV show/interview/presentation I have given.**
- Enclosed is a **tape/CD of a Radio show/interview/presentation I have given.**
- Enclosed is a **video/DVD I wish to present.**
- Enclosed is an **audio tape/CD I wish to present.**

Practical Experience:

- Enclosed is a **summary of my pastoral experience. Complete with dates, locations, and details of responsibilities.**
- Enclosed are **reference letters attesting to pastoral experiences.**
- Enclosed are **newspaper articles attesting to my pastoral experiences.**
- Enclosed are **church newsletters/bulletins attesting to my pastoral experiences.**
- Enclosed are **community references.**

External Credits:

- Enclosed are transcripts from former credits achieved.
- Enclosed are Achievement Certificates.
- Enclosed are Awards Certificates.
- Enclosed are documents that I think may qualify for external credits.

I affirm that I have honestly presented this form and that the attached documentation is true and authentic. The documentation I hereby submit will be kept in the archives of St. John XXIII Theological Institute.

I realize that incomplete documentation (based on the above-indicated requirements) and those that are illegible or bad copies will not be considered when my credential review is conducted. Once my Credential Review is completed, I will receive a written Credential Review Report, which is final.

Signature

Date

**Mail to: The Office of the Registrar
6613 Haydown Court
Frederick, MD 21703**



St. John XXIII Theological Institute

Grade Reporting Form

*Please read the instructions carefully. Return this form to the Office of the Registrar—
6613 Haydown Court, Frederick, MD 21703*

Name of the Student:

Course Title:

Course Number:

Credit Earned:

Grade: _____ (Print carefully)

*I affirm that I have honestly presented this form and that it is true and authentic. The
above named student has earned the grade that I affirm with my signature.*

*The documentation I hereby submit will be kept in the archives of St. John XXIII
Theological Institute.*

Signature of the Instructor

Date